

Declaration & Recruitment Monitoring

CONFIDENTIAL

The accompanying guidance notes provide advice on how to fill in this form.

Please type or write clearly using black ink.

Please return to:
Tetherdown Primary School
Grand Avenue, N10 3BP
recruitment@tetherdownschool.org

Post applied for: Higher-Level Teaching Assistant - Cover and English as an Additional Language (EAL), Maternity Cover

Closing date: Monday 5th Oct 2026, 9am

Declaration

This post is exempt from the Rehabilitation of Offenders Act 1974. If you have been convicted of a criminal offence, please give details (offence, date and sentence). In the event of a successful application, you will be required to apply for an enhanced DBS disclosure.

If you are applying for this post, you are not entitled to withhold information even if you have convictions, which would normally be considered to be "spent". Please answer Q1 and Q2.

Failure to declare any criminal convictions or cautions including those spent could result in withdrawal of any job offer, dismissal or disciplinary action by the Authority. You may be asked to provide details to the panel if selected for interview. Possession of a conviction or caution will not necessarily mean that you won't be appointed, each case is considered on its merits.

Q1. Have you ever been convicted of any Criminal offences? Yes: ☐ No: ☐ Please provide details on the enclosed Declaration Form.

Q2. Have you ever been disqualified from working with children or vulnerable adults? Yes: ☐ No: ☐ Please provide details on the enclosed Declaration Form

The Equalities Act (2010)

The act defines a disabled person as "a person who has or has had in the past a physical or mental impairment which has substantial long term adverse effect on their ability to carry out normal day-to-day activities".

Under this definition do you consider yourself to be disabled? *

Data Protection

The information you provide on this form will be used to progress your application for employment and, if your application is successful, to administer your personnel record. The Data Protection Act 2018 basis for processing is that the processing is necessary for the performance of a contract or to take steps to enter into a contract with you. If you do not provide the information required, we will not be able to consider your application for employment.

Haringey Council's and Schools Record of Processing Activities sets out full details of why and how we use personal information. You have a right to access the information that we hold and have inaccurate information corrected. Please see the School's privacy notice for further information a copy of which can be obtained from the school.

I confirm that the information provided on this application form is correct and understand that any misrepresentation or omission may render me liable to summary dismissal if engaged.

I understand that you will deal with all the information in line with the data protection legislation.

I Agree to all the terms and conditions above

Signed:

Date:

Please return this form latest **by the closing date shown in the advertisement**, to the address or e-mail address given on the



RECRUITMENT MONITORING FORM

Name: _____

School: _____

Male: ☐ Female: ☐ Prefer not to say: ☐

C O N F I D E N T I A L

As an equal opportunities employer, the Council is committed to monitoring the effectiveness of its employment policies. This is endorsed by the Equal Opportunities Commission and the Commission for Racial Equality.

All stages of the recruitment process are monitored to check that unfair discrimination is not taking place. The information you provide below will be treated in strict confidence and will be used only for statistical monitoring purposes.

We are unable to process applications from candidates who do not complete this form.

Ethnicity: What is your ethnic group? (please tick **one** box from the appropriate section)

White	Mixed	Asian or Asian British	Black or Black British	Chinese or other ethnic group
☐ British	☐ White & Black Caribbean	☐ Indian	☐ Caribbean	☐ Chinese
☐ Irish	☐ White & Black African	☐ Pakistani	☐ African	
☐ Greek Cypriot	☐ White & Asian	☐ Bangladeshi		
☐ Turkish Cypriot		☐ East African Asian		
☐ Kurdish				
☐ Turkish				
☐ Any other White, background, please write in	☐ Any other Mixed background, please write in	☐ Any other Asian background, please write in	☐ Any other Black background, please write in	☐ Any other ethnic background, write in

Disability:

Do you consider you have a disability?

Yes ☐ No ☐

The Disability Discrimination Act defines a disability as follows: *a person has a disability if he/she has a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities.*

Do you have any specific requirements in relation to attending an interview or to assist you at work?

Yes ☐ No ☐

If yes, please give details

How did you find out about this post? If from an advert, please give name(s) of newspaper/publication

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Signed

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Date

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