

Welcome

We are pleased to welcome you to Tetherdown. As you visit today, you will find a dedicated, professional team of staff and hard-working and engaging children.

Our Commitment

- Ensuring the safety and well-being of all children.
- Promoting a culture of vigilance and responsibility.
- Report to and work with outside agencies e.g. social workers.

Visitors

- Must **sign in** at the Main Office.
- Lanyards must be worn whilst on the school premises.
- Remain under the supervision of a designated member of staff whilst on site.
- Must **sign out** at the main office.
- Return lanyard before leaving the premises.
- No smoking on site.

Phones and photographs

- No photos or videos are permitted to be taken on site.
- Use of your phone should not interrupt children's learning and should be kept to a minimum.

Safeguarding Team

If you have any concerns about the welfare of a child or an adult, please contact one of the following members of staff immediately:

SENDCo and DSL Teresa McMeakin 	Head and DDSL Annie Ashraf 
Deputy Head and DDSL Rachel Gillingham 	Assistant Head and DDSL Carmela Capone 

You may not receive further feedback but if you have further concerns, you should speak to either the Deputy Headteacher or Headteacher.

Types of Harm

- Physical Abuse: Hitting, shaking, or causing other physical harm.
- Emotional Abuse: Threats, constant criticism, or rejection.
- Sexual Abuse: Any sexual activity with a child.
- Neglect: Failing to provide basic needs like food, shelter, and medical care.
- Radicalisation: extreme views including ideologies, religious beliefs, political beliefs and prejudices against particular groups of people.

What is Safeguarding?

Safeguarding means protecting children from harm, ensuring they grow up in a safe environment, and taking action to enable all children to have the best outcomes.

Children includes everyone under the age of 18.

If a child discloses something that concerns you about their safety or wellbeing, we term this as a **'Purple situation'**.

- React calmly.
- Listen carefully to the child.
- Do not promise confidentiality. Explain to the child that you must pass on the information.
- Do not ask leading questions or make judgements.
- Reassure the child that they are doing the right thing.
- Record carefully what the child says in their own words including how and when the account was given. Date, time and sign. Discuss this with a member of the Safeguarding Team.
- Maintain Confidentiality: Share information only with those who need to know.

You may not receive further feedback, but if you have concerns that nothing has changed since making the referral, you should speak to either the deputy headteacher or headteacher.

Keeping Yourself Safe

- Be professional. Be careful how you interact with or speak to a child, the child may interpret it differently.
- Avoid physical contact with children unless you are preventing them from immediately harming themselves or others.
- Avoid being on your own with a child, always ensure that a door is open and that you are visible to others.
- It's best not to do anything for a child that he or she can do for himself or herself. Always tell someone if a child touches you or speaks to you inappropriately. Log down the incident, time and date it and pass it on to one of the Safeguarding Team.
- If you have concerns about the conduct of staff, it is your responsibility to inform the Headteacher or DSL.

Support and Resources

- Childline: 0800 1111 (Free, confidential advice for children and young people)
- NSPCC: 0808 800 5000 (Helpline for adults concerned about a child)
- MASH (Multi-Agency Safeguarding Hub): Office hours Phone: 020 8489 4470
- MASH Out of office hours (including weekends) Phone: 020 8489 0000

Safeguarding is everyone's responsibility.

By working together, we can ensure that Tetherdown Primary School remains a safe, happy, and supportive place for all our children.

Keeping our Children Safe at Tetherdown

Information and Safeguarding Procedures for:

Workers

Visitors

Volunteers

**Tetherdown
School**