

## Part 1: Parental Consent to Administer Medicine 2021

The Headteacher authorises first aiders to administer the medicine prescribed below.

The school is only permitted to give your child medicine when you complete and return this form. Please note the following points:

- One form must be complete for each medicine prescribed
- Medicines must be in the original container as dispensed by the pharmacy with the original pharmacist label
- Medicines must be handed into the school office with this form completed
- If medicine cannot remain in school overnight it is your responsibility to deliver and collect the medicine via the school office, each day
- Medicines **must not** be left in your child's bag or handed to the teacher

|   |                    |                                      |               |
|---|--------------------|--------------------------------------|---------------|
| <b>Name of child:</b>   |                    | <b>Yr:</b>                           | <b>Class:</b> |
| <b>GP/Doctor Name:</b>  |                    | <b>Medical condition or illness:</b> |               |
| <b>Tel:</b>   |                    |                                      |               |
| <b>Name/type of medicine<br/>(as described on the container)</b>  |                    |                                      |               |
| <b>Expiry date</b>  |                    |                                      |               |
| <b>Dosage and method</b>  |                    |                                      |               |
| <b>Duration to administer medicine</b>  | <b>Start date:</b> | <b>End date:</b>                     |               |
| <b>Time(s) to administer medicine</b><br>Note, if antibiotics can be administered outside of school hours, we strongly request you to do so |                    |                                      |               |
| <b>Are there special precautions/other instructions?<br/>e.g. take with water? before food?</b>   |                    |                                      |               |
| <b>Does the medicine need to be stored in a fridge?</b>   |                    |                                      |               |
| <b>Comments – e.g. are there any side effects that the school/setting needs to know about?</b>  |                    |                                      |               |
| <b>Self-administration – children will be supervised at all times</b>   | <b>yes/no</b>      |                                      |               |
| <b>Procedures to take in an emergency</b>   |                    |                                      |               |
| <b>Contact Details</b>  |                    |                                      |               |
| <b>Parent/carer's name</b>  |                    |                                      |               |
| <b>Daytime telephone no.</b>  |                    |                                      |               |
| <b>Relationship to child</b>  |                    |                                      |               |
| <b>I understand that I must deliver the medicine personally to</b>  |                    |                                      |               |

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school policy and release them from all further liability or responsibility for any consequence adverse effects, reactions or any unforeseen circumstances, which might arise. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

(Parent/Carer)

# Part 1: FOR INTERNAL USE

RECORD OF MEDICINE ADMINISTRATED TO:

Child: \_\_\_\_\_ Yr \_\_\_\_\_ Class \_\_\_\_\_

The Headteacher authorises first aiders to administer the medicine prescribed for the child.

| Date | Time | Dose given | Name | Signature |
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Please return this form to the office when the duration has expired to be filed in the child's student file.