

MINUTES OF THE FULL GOVERNING BODY MEETING ON WEDNESDAY 15 JULY 2026, 5:45PM ONLINE

NAME	INITIAL	Governor category	Term Start date	Term Expiry date
Denzil Jenkins (Chair)	DJ	Co-opted Governor	07/12/2023	06/12/2027
Juliet Natali	JN	Co-opted Governor	23/05/2024	22/05/2028
Richard Evans	RE	Co-opted Governor	20/03/2024	19/03/2028
Fergus Cowan	FC	Co-opted Governor	24/09/2025	23/09/2029
Amir Gold	AG	Parent Governor	03/07/2023	02/07/2027
Kate Prentice	KP	Parent Governor	20/02/2024	19/02/2028
Katie Malczyk	KM	Parent Governor	30/11/2023	29/11/2027
Kate Towers	KT	Parent Governor	15/07/2024	14/07/2028
Annie Ashraf	AA	Headteacher	<i>Ex-officio</i>	
*Riaz Sobratty	RS	Staff Governor	21/07/2025	20/07/2029
Dawn Barnes	DB	LA Governor	23/02/2023	22/02/2027
Michelle Moss (SBM)	MM	Associate Governor	25/09/2025	24/09/2027
Rachel Gillingham (DHT)	RG	Associate Governor	25/09/2025	24/09/2027
Also, Present				
Corinne David	CD	Clerk, HEP	N/A	

*Denotes absent

1. Welcome/Introductions and apologies for absence

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Apologies for absence were received and noted from RS. Apologies for lateness were received from KP.
- 1.3 The Clerk confirmed that the meeting was quorate.

2. Declarations of interest, pecuniary or otherwise in respect of items on the agenda

- 2.1 No declarations of interests were made in respect of any of the agenda items.

3. Governing body and committee membership, Terms of Reference

- 3.1 The Chair, on behalf of the GB, provided thanks to JN, for her work, support and dedication to Tetherdown GB during her tenure on the GB.
- 3.2 Noted with JN leaving the GB, there would be one co-opted Governor vacancies. The GB discussed opportunities to recruit a governor to the position. AA noted that she had been approached by a person who had previously been a governor at Tetherdown, the person had recently retired and had capacity to become a Governor. Governors further discussed opportunities to recruit more strategically and appoint a person that filled a skills gap on the GB.

ACTION

- a) AA to approach the historic governor and enquire about the possibility and their availability of joining the GB
- b) Chair to circulate a Governors Skills Audit to allow review of any current skills gaps that could be covered by a new governor; in early September.

4. Minutes of the previous meeting/matters arising

- 4.1 The public minutes of the Full Governing Body meeting held on 13 May 2026; were **agreed** and ratified as a correct record.

supporting families to make relationships with other families within their class group, school and in their street to enhance their feeling of belong to Tetherdown community and wider support groups. Reassurances were provided that the school understands the reasons for absences, are supporting families and where appropriate involvement of other agencies i.e. EWO. For the autumn term there will also be a focus on consistency within Teaching and Learning.

5.1.1 Governors were encouraged to review the school's general description, as it will form part of the Headteacher's 90-minute conversation and possibly part of the Governors interview with the Inspector. Noted that this will be updated next year when new information becomes available.

5.1.2 Within the achievement section the school's focus will be on English with the aim of increasing the percentage of children achieving expected and greater depth at writing. The result show that the programme is having an impact. The current Year 4 has had the highest mobility (50% joined in Year 3 and Year4); however, the children still continue to have strong Greater Depth outcomes. There continues to be a focus on Year1. Noted that the Early Learning Goals are at 90%. Disadvantaged and SEND pupils mirror the wider pupil outcomes and are doing well. EAL pupils are performing well.

5.1.3 The end of year data was noted as:

- 81% of reception achieved GLD.
- 96% of Year 1 passed the Phonics Screening Test.
- 81% of Year 4 achieved 20+ correct marks in the multiplication test. With 32 children achieving full marks.
- KS2 SATs results will be published on 16 July.

Governors commended the progress and work undertaken against the priorities.

5.1.4 The draft 2026/27 SDP was received, AA took the GB through the identified priorities

Priority 1: Raise Attainment and Achievement

Writing

- Embed a consistent whole-school approach to writing across all year groups.
- Improve handwriting standards through a progressive and consistent handwriting programme.

Reading

- Enhance reading provision across Lower Key Stage 2 (Years 2-5) through the implementation of Scheme and Pedagogies in reciprocal reading to develop fluency, comprehension, vocabulary and reading stamina

Oracy

- Continue to develop oracy skills with pedagogical skills

Priority 2: Strengthen Curriculum Quality

Curriculum Leadership

- Oracy and Play
- Develop subject leaders' capacity to analyse attainment data, including Greater Depth outcomes.
- Ensure curriculum planning and assessment effectively meet the needs of all learners, including disadvantaged and SEND pupils.
- Development through the Arts, Dt and Music

Science

- Increase pupil engagement and enjoyment through practical, enquiry-based learning- using HEP curriculum
- Focus on the environment to enhance science provision

Mathematics

- Embed Maths Mastery approaches across the school.

Priority 7: Leadership/ Governance Secure Financial Sustainability and Operational Efficiency

- Continue to Deliver a clear plan to address the school's financial deficit.
- Continue to Review spending and resource allocation to ensure value for money and alignment with school priorities.
- Improve administrative and office systems to increase efficiency and effectiveness.
- Explore opportunities for income generation and external funding to support school improvement priorities.
- Monitor Staff wellbeing - in light of financial deficit and significant DFE changes.

5.1.5 Governors enquired about opportunities to upgrade the school's computers within the ICT suite and for teachers to support teaching and learning. The school supported the governor's stance; however, the challenge was the cost to upgrade all the computers. Noted that the school had £30k, however this would not be enough to undertake a hardware upgrade across the school.

ACTION Computer upgrade to be a discussion item at the next fund-raising committee.

5.1.6 Q: *Have the priorities that are to be funded by the FOT been costed?*

A: There are a number of standing commitments that the FOT provide funding for throughout the year including books, general resources, bursaries etc. All the items identified as being supported with funding by the FOT have been costs, apart from the inclusive learning environment.

ACTION AA to include fund raising for air conditioning within the inclusive learning environment action plan.

5.2 Behaviour and OPAL update

RG took the GB through the document titled 'Behaviour Analysis' which had been uploaded onto Teams prior to the meeting. The following highlights were noted:

- All staff were confident in the different levels of seriousness and what each level category looked like.
- Level 1: A child's behaviour is affecting their own learning.
- Level 2: A child's behaviour is affecting their own learning and other children's learning.
- Level 3: A serious incident a level that needs higher management intervention i.e. swearing, and thing physical, homophobia, sexism etc or an accumulation of level 2.
- Level 4: An intolerable incident or an accumulation of level 2 and level 3 incidents.
- The behaviour data is recorded on Arbour. Staff have to record all incidents that were a level 3 or higher. Staff often choose to log level 1 or 2 behaviours, particularly if there have been a pattern or concerns. Thus, the level 1 and level 2 data doesn't necessarily reflect the occurrence of incidents. However, Level 3+ data does.
- There was a total of 271 incidents across all year groups for the academic year recorded. The total of level 3+ incidents was 197.
- An overview of the types of incidents and their prevalence was provided.

5.2.1 Q: *If there is no requirement to track level 1 and level 2 data why track the information?*

A: The school is not asking teachers to track level 1 and level 2 incidents, due to questions around the usefulness of the data and teacher workload. Also, every level 2 incident is record in another way, as the child has to complete a thinking sheet. If the school wanted the data, then teachers could provide the thinking sheet data.

5.2.2 Q: *If the school isn't rigorously tracking level 1 and level 2 incidents why is the information provided?*

A: This data does provide a picture of children that are repeat offenders and potential for keeping an eye on their behaviours. Potentially representative of a wider picture.

5.4.2 Governors enquired about the workloads of staff within SEND and how the school can support with the possible increase in workload. Noted that the school had secured a replacement for the SEND HLTA that recently stepped down and a different staff member is interested in becoming a SENDco and undertaking the MPQH, the school has allowed her one day a week to support the current SENDco. However, as there is uncertainty about the future workload it was difficult to plan for it. This will be developed once known.

5.4.3 Q: Could additional SEND admin support be provided by the office staff?

A: The office remit for the staff has increased and become larger for attendance and FSM. There will be an office sufficiency review in September.

ACTION AA to provide an update on SEND staff capacity when further information was available

6. Headteacher's report

6.1 The Headteacher's report had been uploaded onto Teams prior to the meeting was taken as read. The following highlights were noted:

- Inward (45) and outward (25) movement of children was noted.
- The overall attendance for the year was noted as 95.8%.
- Work was on going with the EWO for those children that were classified as persistently absent
- Had a successful Year 6 writing moderation. Reflective on the use of the Stanley Road writing programme.
- Safeguarding case load was noted. Noted that the school is receiving more children with significant needs.

7. Chair's Items

7.1 When the Ofsted Inspection occurs, the intention is to have four governors in person for the interview with the inspector. Noted that DJ had contacted Governors to seek availability to undertake that work. The four topic areas that will be covered are; *Chair* position: DJ with DB as stand in. *Inclusion & SEND* KP and RE. *LCC* RE and KM. *Finance* AG and KT. Four governors representing those four areas. On 3 September 9:30am -10:30am AA will be undertaking a mock 60-minute call; governors were invited to listen in on the mock call. Further noted on the day of the Governors/staff social, governors were invited to join a mock Ofsted Walk of the school from 3:30pm to 4:30pm on 18 September.

ACTION AA to arrange a mock governor interview with the SIP for late September.

8. SBM

8.1 The SBM report had been uploaded onto Teams prior to the meeting was taken as read. The following highlights were noted:

- The Q1 outturn was more positive than the original profiled.
- Total actual overall income is at 24.89% of the set budget.
- Total actual overall expenditure was at 25.91% of the set budget.
- To date 52 confirmed reception children starting in September, an increase from 48 in 2025.
- The Confirmed that the school had been submitted an application for the gold travel award. The school will find out in September whether this has been awarded.

Governors approved the Quarter 1 return to submission to the Local Authority.

8.2 Premises update: an update on the lift works was provided. Noted that the Solar Panels inverter has not been working since September 2025. The school hasn't been receiving any discount on energy. Reasons why works on the inverters hadn't taken place was provided.

ACTIONS

Item	Actions	Lead
3.2	a) AA to approach the historic governor and enquire about the possibility and their availability of joining the GB b) Chair to circulate a Governors Skills Audit to allow review of any current skills gaps that could be covered by a new governor; in early September.	AA DJ
4.2.3	MM to email Governors that were required to complete required training.	MM
5.1.5	Computer upgrade to be a discussion item at the next fund-raising committee.	AG
5.1.6	AA to include fund raising for air conditioning within the inclusive learning environment action plan.	AA
5.2.5	a) School to provide communication to families to about the constructive development of play and how football will look for 2026/27. b) The assurance behaviour report to be further reviewed at LCC and for governors to direct points to AA prior to the meeting to allow for considered discussion at the meeting.	AA CD/AA/KM
5.4.3	AA to provide an update on SEND staff capacity when further information was available	AA
7.1	AA to arrange a mock governor interview with the SIP for late September.	AA
12.1	a) Governors to review dates and have comments by the 17 July. b) Clerk to send out Teams invites to the GB for 2026/27.	All CD